
From: Russell, Rosanna S
Sent: Friday, February 08, 2019 11:51 AM
To: Lutenski, Leigh (ECN); Wong, Christopher J
Cc: Carlin, Michael (PUC)
Subject: RE: Balboa Reservoir - City College encroachment notification

Hi, Leigh,

The letter from Ken is fine and I have no changes.

Given that the SFPUC has jurisdiction over its property:

1. I will revise the encroachment letter to correct some details and insert additional detail.
2. Ken's letter needs to be between the upcoming Memorandum of Understanding between the College and the Balboa Reservoir development partners will formalize the collaboration and commitment of the parties. I would like to be involved in drafting the MOU to represent the SFPUC. I recommend that the MOU state performance goals and deadlines for City College, so we move efficiently towards entitlement and construction.

I will check with our general counsel to see if our Commission needs to approve the MOU.

I am out of the office this afternoon but will turn to the encroachment letter on Monday.

Have a good weekend.

Rosanna

From: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Sent: Friday, February 08, 2019 9:21 AM
To: Russell, Rosanna S <RSRussell@sfgwater.org>; Wong, Christopher J <CJWong@sfgwater.org>
Subject: Balboa Reservoir - City College encroachment notification

Hi Rosanna and Chris,

I wanted to share the latest draft of the encroachment notification that we're preparing to send to City College. Pending your review and approval, we hope to send this early next week. Betsy and I have been working with Chris to ensure that the details are accurate. The notification includes 1) a notice of potential claim from Betsy that outlines the various encroachments 2) two attachments to that letter including a map of the encroachments and the access easement agreement and 3) a cover letter from Ken to the Chancellor that ties the issue back to the Balboa Reservoir project and lays out a path to resolution.

Please review the materials and I am happy to set up a call to discuss if you'd like. If not, I look forward to your feedback.

Thanks, Leigh

Leigh Lutenski
Project Manager, Joint Development
Office of Economic and Workforce Development
San Francisco City Hall, Room 448

Direct: 415-554-6679

Email: leigh.lutenski@sfgov.org